

Instrument Hire Scheme - Terms and Conditions for Individual Hirers

1. Hire Period and Renewal

- 1.1 Instruments are hired exclusively to individuals whose children are currently taking music lessons with a Wiltshire Associate Providers and Swindon Music Service tutors.
- 1.2 The hire is on a rolling annual basis. Continuation of the instrument hire will be automatically assumed for subsequent academic years unless The Learning Resources Hub is notified otherwise.
- 1.3 To discontinue instrument hire, written notification must be sent to The Learning Resources Hub by 1st July each year.
- 1.4 Failure to provide notification by 1st July will result in a charge for the subsequent academic year.

2. Payment Terms

- 2.1 The annual payment deadline is 1st August.
- 2.2 Failure to pay by the payment deadline may result in:
- Withdrawal of the instrument
 - Imposition of additional charges
- 2.3 Hire charges are subject to annual increases.

3. Instrument Return and Cessation of Lessons

- 3.1 When a child ceases music lessons, the hirer must:
- Immediately notify The Learning Resources Hub via email at WSLRInstrumentLoans@wiltshire.gov.uk
 - Return the instrument to the Associate Provider during the child's final lesson
- 3.2 Failure to return the instrument by the end of the term in which lessons cease will result in a fee equivalent to the full replacement value of the hired instrument.

4. Instrument Maintenance and Condition

- 4.1 Instruments must be returned in the same condition as when initially received.
- 4.2 The hirer is responsible for:
- Routine maintenance as per provided guidelines
 - All damages or unreasonable wear during the hire period, regardless of hire cost
- 4.3 Decisions regarding what constitutes unreasonable wear will be made by instrument experts and are final.
- 4.4 In cases of irreparable damage:
- A fee for the full replacement value will be charged
 - The damaged instrument, all broken pieces, and the instrument case must be returned to The Learning Resources Hub

5. Insurance and Repairs

- 5.1 It is strongly recommended that valuable instruments be insured.
- 5.2 The hirer will be required to pay for repair or replacement of the instrument in case of damage or loss.
- 5.3 Specialist musical instrument insurance is advised, as it may offer more comprehensive coverage than standard home insurance.

5.4 Before committing to any repair work:

- Consultation with the child's Associate Provider is mandatory
- Repairs must only be carried out by trained professionals

5.5 An annual service and maintenance check must be performed at a reputable instrument workshop, especially prior to instrument return.

6. Electrical Adaptors and Safety Testing

6.1 All devices with electrical adaptors will be PAT (Portable Appliance Test) safety tested prior to delivery.

6.2 Electrical adaptors require annual PAT safety testing.

6.3 Hirers wishing to retain musical instruments and electrical devices over summer holidays must:

- Bring the device adaptor to The Learning Resources Hub for PAT safety testing, OR
- Purchase a new adaptor from a reputable supplier
- Provide the receipt as proof of purchase when returning the item

6.4 Adaptor purchase costs will not be reimbursed.

7. Contact Information

For all queries and notifications related to instrument hire, please contact: The Learning Resources Hub Email: WSLRInstrumentLoans@wiltshire.gov.uk

By proceeding with the instrument hire, you agree to these terms and conditions.