

KEY DATES

Deadlines for Subsidy and Instrument Hire for Schools and Associates 2025 - 2026

	First Access subsidies	Instrumental / Vocal Tuition subsidies	INSTRUMENTS	
			Inst / Vocal Tuition	Fist Access (WCET)
March / April 2025	3 rd April: First Access (WCET) Subsidy (Early Bird) is open Then approval panels to meet monthly to issue confirmation emails to schools and Associates.	3 rd March: Term 5/6 Subsidy scheme launched. w/c 21 st April: First deadline for Term 5/6.		Schools book First Access (WCET) set through subsidy Booking form in Glide
May 2025		19 th May: Tuition subsidy requests are open for next academic year w/c 19 th May: Final deadline for Term 5/6 subsidies. Then open approval panels to meet monthly to issue confirmation emails to schools and Associates.	w/c 5 th May: LRH email Associates with current list of users. 19 th May: deadline for parents/carers to request instruments for new hires commencing in Term 5/6.	
June 2025	16 th June: Early Bird deadline. First Access (WCET) with no Early Bird still open			
July 2025	1 st July: First Access Subsidy (Not Early Bird) deadline. Then approval panels to meet monthly to issue confirmation emails to schools and Associates.	1 st July: Tuition Subsidy deadline. Then approval panels to meet monthly to issue confirmation emails to schools and Associates.	1 st July: deadline for new user requests from parents/carers. 1 st July: HARD deadline for parents/carers to inform LRH if instrument not required in 25/26. 7 th July: deadline for collection of non-continuers instruments by Associates.	Schools book First Access (WCET) set through subsidy booking form in Glide LRH contact tutors to get numbers etc.

August 2025			<p>1st August: cut off for continuing pupils' payments to be received from parents/carers and parent/carer payments for new pupils' instruments to be delivered to schools in the first week of the September term.</p> <p>w/c 25th August: Associates informed by LRH of not-payer continuers. Associates chase payments.</p>	
September 2025	<p>22nd September: First Access subsidy Final deadline.</p> <p>Then approval panels to meet monthly to issue confirmation emails to schools and Associates.</p>	<p>22nd September: Tuition Subsidy final deadline.</p> <p>Then approval panels to meet monthly to issue confirmation emails to schools and Associates.</p>	<p>8th September: deadline for parents/carers to submit requests for late new starters (no delivery)</p> <p>8th September: Associates must collect in any instruments that have not been paid for.</p>	1 st week of the term instrument delivery
<p>Thereafter, requests will be processed on a monthly basis throughout the academic year, or until budget allows. For all enquires, email: pclark@smscio.co.uk</p>				